

Texas Department of Housing & Community Affairs (TDHCA)
Idaho HFA (Master Servicer)
Post-Closing Timeline
Trailing Documents

MASTER SERVICER:
Idaho Housing and Finance Association

Attn: Doc Center

565 Myrtle Street, Boise, ID 83702
Ph# 1.800.219.2285

Monday to Friday: 8am to 5pm (Mountain Time) - Closed on certain holidays
Tax ID#: 82-03023333 Branch 001 HUD ID#: 10101-09998

Lender Connection: <https://www.lendertx.com> **Borrower Connection:** <https://www.borrowertx.com>

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Document Due Date	Document Name	Comments
90 days from purchase date	Recorded 1 st Lien Deed of Trust	Idaho needs original (mail to above address)
90 days from purchase date	Recorded Subordinate (2 nd) Lien Deed of Trust	Idaho needs original (mail to above address)
90 days from purchase date	Recorded 3rd Lien Deed of Trust (if applicable)	Upload to lendertx.com
90 days from purchase date	Title Policy	Upload to lendertx.com
15 days from purchase date	Guarantee MIC/LHG/LGC	Upload to lendertx.com

Schedule of Late Fees

- Documents received after 240 days (8 months) from loan purchase:
 - **\$250 late fee may apply to each document EACH month it is missing**
- If any of the post closing/trailing documents reach 11 months from loan purchase, Idaho HFA may not purchase any loans until the outstanding documents are received and the late fee is paid.